

Special Grant Request

The Municipal Park Grant Commission recognizes that from time to time projects may arise outside of the normal grant cycle that provide a significant regional benefit and demonstrate intergovernmental cooperation and collaboration.

The Commission has established a process by which municipalities may apply for a special grant under these circumstances by completing the application below. The application will be reviewed by the Park Advisory Committee and a recommendation to approve or deny the application will be forward to the Municipal Park Commission. The applicant will be required to make an oral presentation on the merits of project to the Park Commission prior to a final vote.

**Please submit via email: staff@stlmuni.org**

**Municipal Parks Grant Commission**

**1034 S. Brentwood Blvd. Suite 410**

**Richmond Heights, MO. 63117**

**Phone: (314) 726-4747**

**Fax: (314) 726-1520**

**The website of the Parks Commission is** [**www.muniparkgrants.org**](http://www.muniparkgrants.org)

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| Municipality: | |  | | |
| Primary Contact: | | | | Phone: |
| Email address: | | | | Fax: |
| Address: | | | | |
| Project Manager: | | | | Phone: |
| Email Address: | | | | Fax: |
| Park or Project Name | | | | |
| Location | | | | |
| Estimated total project cost: | | Grant funding requested: | | |

**Part 1) Describe the project. Include the intergovernmental collaboration and regional impact.**

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**Part 2) List all municipal, government agencies and private organizations partnering on the project. Attached letters of support, resolutions or certification page for all partnering agencies listed below. All municipalities are required to have a resolution of support approved by their governing board.**

**1.**

**2.**

**3.**

**4.**

**5.**

**6.**

**7.**

**8.**

**Part 3) Describe the public input and support for the project.**

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**Part 4) Describe the scope of work including cost estimates. Attach any support documents.**

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**Part 5) If other than a municipal managed project, describe project oversight and management structure.**

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**Part 6) Describe timeline of project**

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